



Making project management indispensable for business results. ®

MINUTES OF MEETING

DATE: February 04, 2017

TIME: 16:00 Hrs to 21:30 Hrs

Venue: IES Hall and Deccan Gymkhana

MEMBERS PRESENT:

1. **BoDs** – Girish Kadam, Shyam Bhavsar, Rajarama Rao, Makarand Hardas, Ashutosh Nadkarni, Narauttam Das, Ramesh Pattnaik, Vinay Kalotra, Sangeeta Kanse.
2. **AVPs** – Atik Shah, Amit Jain, Dipti Kshirsagar
3. **Other Senior Members present** - Girish Kelkar, Harish Honwad, Omkar Gurjar, Rahul Sudame, Vikas Dikshit, Sandip Shouche, Shantanu, etc
4. Total members registered for AGM 162, attended 110, List of present members attached

BOD MEMBERS ABSENT:

Rinoo Rajesh

GUESTS: Tejas Sura

MEETING AGENDA

- Address by Vice Admiral Suresh Bangara, PVSM, AVSM (Retd.)
- Address by Tejas Sura on Global opportunities for Volunteering in PMI
- Discussion and approvals on suggested changes in Election Guidelines and Chapter Bylaws
- Update from all portfolios for last year and plan for next year and Financial status.

ITEM No.	ITEM	DISCUSSIONS	ACTION BY
1.	Address by Vice Admiral Suresh Bangara	Admiral shared comparative data on Defence and corporate structure, working conditions, decision making and motivating team culture	NA
2.	Address by Tejas Sura	Tejas shared global opportunities available for volunteers. Process to enrol as volunteers and benefits to individuals. This was well appreciated by members.	NA
3.	Update from President- Girish Kadam	President Girish Kadam shared his journey as a volunteer with PMI starting as a volunteer to being the region mentor. He highlighted various achievements of the chapter. In the course, he recognized all the past and present Board members of the Pune Chapter	NA

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4.	Update on election Guidelines and Chapter Bylaws	<p>1. Shyam Bhavsar explained changes to the Election Guidelines and Chapter Bylaws. The changes were proposed to</p> <ul style="list-style-type: none"> - align as per RDS - provide flexibility in operations - simplify board positions - thereby creating opportunity for more members to participate <p>Key changes were:</p> <p>a. Elections will be for generic board positions. Board positions would be decided by the board during the first Board meeting after the election.</p> <p>b. From current 10 board positions, it was proposed that there would be minimum 7 and a max of 11 board positions (depending on the governance need of the board)</p> <p>c. Three portfolio names were changed:</p> <table border="1" data-bbox="503 1058 1107 1226"> <tr> <td>VP</td> <td>Executive VP (COO)</td> </tr> <tr> <td>VP – Admin</td> <td>VP Admin/Secretary</td> </tr> <tr> <td>VP – Finance</td> <td>VP Finance /Treasurer</td> </tr> </table> <p>d. New portfolio added: VP Membership e. Change to eligibility criteria</p> <p>The resolution was proposed by Mr. Girish S Kelkar to be passed and seconded by Mr. Rahul Sudame. The resolution for changes to both Bye Laws of the chapter and election guidelines were unanimously passed.</p>	VP	Executive VP (COO)	VP – Admin	VP Admin/Secretary	VP – Finance	VP Finance /Treasurer	Updated Chapter Bylaws and Election Guidelines were made available to members before the AGM. All changes were discussed, agreed and approved unanimously by all members present.
VP	Executive VP (COO)								
VP – Admin	VP Admin/Secretary								
VP – Finance	VP Finance /Treasurer								
5.	Financial summary of chapter	<p>Shyam Bhavsar presented the financial summary and balance sheet with profit and loss as on 31st Dec.</p> <p>Further Girish clarified that as the Chapter is a NGO, Chapter cannot make profit; hence service tax is not refunded for all paid events.</p>	Audited report as on 31 Mar 2017 to be shared with members.						

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ITEM No.	ITEM	DISCUSSIONS	ACTION BY
6.	Development Update	Ramesh Pattnaik shared data on development portfolio and updated members on training workshop conducted in last year and planned for next year. Conducted 17 workshops, 525 hrs of training and more than 322+ students attended, with 98% meeting revenue target with 30% growth.	NA
7.	Program Update	<p>Rajarama Rao shared data on recent national conference, Monthly seminar and symposiums. Members' feedback was shared for relevance and arrangement, both has significant improvement.</p> <p>He also spoke about new initiatives in Programs such as Video on demand services, taking Mentoring forum to next level with subscription based one-to-one mentoring, Initiating forums to facilitate corporate delegations to interact with PMI Pune panel of experts to discuss company level adoption of best practices. For the first time P&L for program portfolio was in surplus. Plan for one year shared with members</p>	NA
8.	Marketing Update	Ashutosh Nadkarni, shared data on marketing efforts and social imprints of chapter, YoY growth on marketing efforts were presented to members, 3.5 times increase on footholds	NA
9.	Academic Update	Makarand Hardas shared updates on various MoU's with educations institutes, new program launched by Pune university and various courses from MIT, discounted rates to PMI Pune chapter members. New connects with Amravati university and plan was shared with members.	NA



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10.	Admin update	Naruttam Das, shared update on chapter operation and new initiative for volunteers "Karma Points" Members will be awarded with some Karma point for each activity they are participating. Importance of Karma point was to motivate and more participation for members on various chapter activities.	Will upload data on web page and circulate to all members
11.	Quiz on AGM day	Online Quiz was conducted, innovative idea from Makrand and well appreciated by members, 69 members attempted the quiz, 4 winner were awarded with small gift for promotion of such activities	NA
12.		The vote of thanks was delivered by Shyam Bhavsar	